

Adult Enrolment / Re-enrolment Policy

Purpose: The purpose of the policy is to ensure a safe learning environment for all students.

Rationale: Hagley College is a unique educational institute in that students from aged 12 to 19 study alongside adults defined by their age of 19 and over.

Related Policies: Child Protection Policy, Alcohol and Drug Policy, Health and Safety Policy

Policy:

1. Adult students will engage with a specific enrolment process including an interview with a designated staff member
2. Withholding or failure to disclose information at enrolment (or subsequent to enrolment) may result in the termination of enrolment.
3. Withholding or failure to disclose information regarding previous schooling either at Hagley or elsewhere may result in the declining of enrolment
4. The College reserves the right to terminate enrolment should an adult student engage in behaviour which compromises the safety or well-being of staff and or other students
5. Places in programmes of learning are made available to adult students subject to availability
6. The payment of the appropriate fees confirms the enrolment. Failure to pay these fees may lead to the terminating of this enrolment.
7. Students in the same or similar programmes cannot exceed more than 2 years in succession.
8. The College reserves the right to Police check any adult applicant for a student place at Hagley Community College.

Supporting documents

- Adult Student Enrolment Form
- Adult Student Declaration Form

Approved by: 

Designation: BOT Chairperson

Date Approved: 5 June 2018

Review Date: June 2020